

Application Rules

Workshop on "**Radio Management – Programming, Marketing, Audience Research and Human Resource Management**", 15 – 26 September 2008 in Bangkok, Thailand.

Applications will only be considered if the completed **Application Form** and **Employer's Declaration** are returned to us before the application deadline.

The **Application Form** must be signed by the applicant and the department head or director.

The **Employer's Declaration** must be signed by the applicant's employer or superior.

In order to evaluate the candidates' qualifications and professional background, we ask that the attached questionnaires be filled out in detail.

Criteria for the selection of suitable candidates will be the

- professional qualification
- job experience
- educational background
- workshop's relevance for the candidate's daily work
- command of English

Please be advised that the age limit for this course is 50 years. Exceptions may be made if the station management explains why an older candidate should be considered. The workshop will be conducted in English and the candidate should be 100% proficient in the English Language.

All applications will be reviewed thoroughly. The 14 candidates who in the light of the above-mentioned criteria best suit the workshop's content and objectives will be selected for participation. Please note that we cannot inform you prior to the conclusion of the selection procedure whether your station's candidate will be chosen.

Only those applications, which are returned to us by **8th August 2008** by fax or mail will be considered. Should you decide to send your application by fax, please make sure that we receive the original application documents as well. If you are intending to apply but have difficulties to meet the deadline, please contact us by fax, phone or e-mail before the deadline expires.

The complete set of application documents includes:

- Workshop Outline (1 page).
- Application Rules outlined above (1 page)
- Application Form (4 pages)
- Employer's Declaration Form (1 page)

