

ที่ ทส 0606/ 7.655



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กรมทรัพยากรน้ำ

180/3 ถนนพระราม 6 ซอย 34

## แขวงสามเสนใน เขตพญาไท

กรุงเทพฯ 10400

20 สิงหาคม 2552

เรื่อง รับสมัครงานตำแหน่ง Senior Aquatic Ecology Specialist

①เรียน อธิบดีกรมประชาสัมพันธ์<sup>6</sup>

2. กองการเจ้าหน้าที่  
 วันที่ 24 ส.ค. 2557 15:37 น.  
 หน่วยงานผู้รับผิดชอบเวลา 15.37 น.  
☐ กพท. ☐ กอท.  
☐ ผบต. ☐ ผสท.  
☒ ผบพ. ☐ ..... low

สิ่งที่ส่งมาด้วย สำเนาโทรสารสำนักงานเลขาธิการคณะกรรมการแพ่งน้ำโยงเลขที่ MK-0392/09 ลงวันที่

12 สิงหาคม 2552 พร้อมรายละเอียด Job Description รวมจำนวน 5 หน้า

ด้วย สำนักงานเลขาธิการคณะกรรมการแม่น้ำโขง (Mekong River Commission Secretariat : MRCS) มีความประสงค์จะรับสมัครงานตำแหน่ง Senior Aquatic Ecology Specialist ของ MRCS ปฏิบัติงาน ณ MRCS นครหลวงเวียงจันทน์ สาธารณรัฐประชาธิปไตยประชาชนลาว โดยผู้สมัครจะต้องมีคุณสมบัติตาม Job description และมีรายละเอียดปรากฏในสิ่งที่ส่งมาด้วย

กรมทรัพยากรน้ำ ในฐานะสำนักเลขาธิการคณะกรรมการแม่น้ำโขงแห่งชาติไทย และเป็นหน่วยงานกลางในการประสานงานภายใต้กรอบความร่วมมือ MRC จึงขอเชิญชวนเจ้าหน้าที่ผู้สนใจและมีคุณสมบัติตรงตาม Job Description ซึ่งสามารถดูรายละเอียดเพิ่มเติมจาก [www.mrcmekong.org](http://www.mrcmekong.org) ( MRC Personal History Form) และส่งใบสมัครพร้อมประวัติส่วนบุคคลและรูปถ่ายมายังกรมทรัพยากรน้ำ หรือทาง Email address : [nmrc@dwr.mail.go.th](mailto:nmrc@dwr.mail.go.th) และ [pkhanittha15@gmail.com](mailto:pkhanittha15@gmail.com) ภายในวันที่ 7 กันยายน 2552 ทั้งนี้เพื่อกรมทรัพยากรน้ำจะได้ประสานงานให้ MRCS พิจารณาดำเนินการต่อไป

จึงเรียนมาเพื่อโปรดพิจารณา

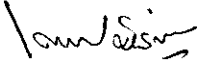
**ขอแสดงความนับถือ**

ศาสตราจารย์ ดร. วิจิตร วัฒนกุล  
อธิบดี ปฏิบัติราชการแทน  
อธิบดีกรมทรัพยากรน้ำ

## สำนักประสานความร่วมมือระหว่างประเทศ

โทร. 0 2271 6000 ต่อ 6617 โทรสาร. 0 22

②เรียน ผอ.สำนัก ,ผอ.กอง และหัวหน้าหน่วยงาน  
เพื่อโปรดทราบ และกรุณาเวียนแจ้งให้ข้าราชการ  
และเจ้าหน้าที่ในสังกัด ไ้ทราบโดยทั่วกัน

  
(นายไพฑูรย์ หิรัญประทีป)

อกจ.

26 ต.ค.52



# Mekong River Commission

P.O. Box 6101, 184 Fa Ngoum Road, Unit 18,  
Ban Sithane Neua, Sikhottabong District, Vientiane 01000, Lao PDR  
Telephone: (856-21) 263 263 Facsimile: (856-21) 263 264

วันที่ 12 สิงหาคม 2553  
1551  
18 304

## FACSIMILE

REF FAX NO: MK- 0392/09

To: Facsimile No.: 662-298 6605

Bangkok, Thailand

Date: 12 August 2009

Number of page(s): 5

(including this page)

Dear Sir,

**Subject: Vacancy announcement – Senior Aquatic Ecology Specialist**

We would like to forward to you the vacancy announcement and the job description of the above-mentioned position for your kind information and action.

The vacancy announcement will soon be advertised in The Nation newspaper. In order to get a larger pool of candidates, the Secretariat will post the vacancy in well-known national job-listing websites including [www.jobsdb.com](http://www.jobsdb.com) and [www.jobthai.com](http://www.jobthai.com) and obtain the applications of potential candidates from head-hunting companies. We would be grateful if you could widely and actively distribute this vacancy to the related ministries and line agencies.

The closing date for all applications is 7 September 2009. We would appreciate it if you could forward the applications to the MRCS during mid-September 2009 so that the Recruitment Panels at MRCS can proceed with the recruitment in a timely manner.

Thank you for your continued support.

Yours sincerely

Sourasay Phoumavong  
Officer-In-Charge  
MRC Secretariat

Permanent Secretary  
Ministry of Natural Resources and Environment  
Vice-Chairman of Thai National Mekong Committee  
Member of the MRC Joint Committee for Thailand  
Thai National Mekong Committee  
Department of Water Resources  
180/3 Rama 6 Road, Soi Phibul Watana Building  
Phayathai, Bangkok 10400 Thailand



## ***Mekong River Commission***

The role of MRC is to co-ordinate and promote co-operation in all fields of sustainable development, utilization, management and conservation of the water and related resources of the Mekong Basin.

MRC Secretariat is looking for a dynamic professional to fill the following position:

### **Senior Aquatic Ecology Specialist**

*Post level: M-12 based in Vientiane, Lao PDR*

The Senior Aquatic Ecology Specialist is responsible for planning, implementation and monitoring of activities related to aquatic ecosystems, aquatic biology, aquatic biological monitoring and biodiversity conservation activities.

This position is based at MRC Secretariat in Vientiane, Lao PDR. The job description and other information can be obtained at MRC website <http://www.mrcmekong.org>. Women are encouraged to apply. Only short-listed candidates will be notified.

**Closing date for applications: 7 SEPTEMBER 2009**

Only nationals of Cambodia, Lao PDR, Thailand and Viet Nam are eligible to apply. The application must include a cover letter outlining clearly how the candidate meets the requirements of the position. The post title must be indicated in the application letter. In addition to the cover letter, the applicant should include his/her detailed CV and MRC Personal History Form and send to the National Mekong Committee in the applicant's home country.

**Cambodia National Mekong Committee**  
23 Mao Tse Toung Road, Phnom Penh, Cambodia  
Tel. (855-23) 218 727 Fax. (855-23) 218 506  
E-mail: [cnmcs@cnmc.gov.kh](mailto:cnmcs@cnmc.gov.kh)

**Thai National Mekong Committee**  
Department of Water Resources  
180/3 Rama 6 Road, Soi Phibul Watana Building  
Phayathai, Bangkok 10400 Thailand  
Tel. (66-2) 271 6165, 271 6620  
Fax. (66-2) 298 6605  
E-mail: [tnmc@dwr.mail.go.th](mailto:tnmc@dwr.mail.go.th)

**Lao National Mekong Committee**  
Prime Minister's Office, Vientiane, Lao PDR  
Tel. (856-21) 260 981-3 Fax. (856-21) 260 984  
E-mail: [lnmc@lnmcmekong.org](mailto:lnmc@lnmcmekong.org)

**Viet Nam National Mekong Committee**  
23 Hang Tre, Ha Noi, Viet Nam  
Tel. (84-4) 825 4785 Fax. (84-4) 825 6929  
E-mail: [vnmc.personnel@gmail.com](mailto:vnmc.personnel@gmail.com)

*Newsprint*



# Mekong River Commission

P.O. Box 6101 • Unit 18 Ban Sithane Neua, Sikhottabong District, Vientiane 01000, Lao PDR  
 Telephone: (856-21) 263 263 • Facsimile: (856-21) 263 264  
 E-mail: [mrcs@mrcmekong.org](mailto:mrcs@mrcmekong.org) Website: [www.mrcmekong.org](http://www.mrcmekong.org)

## JOB DESCRIPTION

Update: August 2009

<b>Functional Title:</b>	Senior Programme Officer
<b>Title:</b>	<b>Senior Aquatic Ecology Specialist</b>
<b>Division:</b>	Environment Division
<b>Level:</b>	<b>M-12 (Riparian Professional)</b>
<b>Contract type:</b>	Fixed-term appointment
<b>Duration:</b>	One-year contract renewable
<b>Location:</b>	<b>MRC Secretariat, Vientiane, Lao PDR</b>
<b>Reporting to:</b>	Programme Coordinator, Environment Programme

### 1. THE MEKONG RIVER COMMISSION AND MRC SECRETARIAT

The Mekong River Commission (MRC) was established by the 1995 *Agreement on Co-operation for the Sustainable Development of the Mekong River Basin*, between the governments of Cambodia, Laos, Thailand and Viet Nam. In accordance with this Agreement, the **Mission** of MRC is: "To promote and coordinate sustainable management and development of water and related resources for the countries' mutual benefit and the people's well being by implementing strategic programmes and activities and providing scientific information and policy advice."

The MRC Secretariat is the operational arm of the MRC. It provides technical and administrative services to the JC and the Council to achieve the MRC's mission.

### 2. THE ENVIRONMENT DIVISION

The Environment Division generates data, information and knowledge in order to balance economic development and environmental conservation in decision-making. In addition to establishing systems for monitoring the Basin's environmental health, improving policies and legislation, and encouraging co-operation among the riparian countries, the programme is also charged with increasing environmental awareness amongst the public.

### 3. JOB SUMMARY

Under overall supervision of the Division Director the Environment Programme, direct supervision of Programme coordinator and advised by Chief Technical advisor, the incumbent is responsible for planning, implementation and monitoring of activities related to aquatic ecosystems, aquatic biology, aquatic biological monitoring and biodiversity conservation activities including but not limited to the management and administration of the MRC Environment Programme.

### 4. KEY TASKS

The incumbent performs the following tasks:

- Provides leadership and technical advice on aquatic ecosystems and biodiversity issues, especially in the areas of aquatic biology, aquatic biological monitoring, biodiversity conservation, ecosystem services and related issues of the Environment Programme;

- Provides technical inputs to aquatic ecosystems and biodiversity issues, especially in the areas of aquatic biology, aquatic biological monitoring, biodiversity conservation and ecosystem services (preparation of TOR , workshops, proposals, plans, reports, training courses etc);
- Initiates and manages connections with organizations and projects involved with aquatic ecosystems issues, especially in the areas of aquatic biology, aquatic biological monitoring, biodiversity conservation, ecosystem services and related issues relevant to the MRC;
- Assess the technical quality of outputs related to aquatic ecosystems issues, especially in the areas of aquatic biology, aquatic biological monitoring and biodiversity, ecosystem services and suggest and undertake revisions as appropriate;
- Prepare progress and technical reports with regard to the aquatic ecosystems and biodiversity issues, especially in the areas of aquatic biology, aquatic biological monitoring, biodiversity conservation activities, ecosystem services and other routine reports requested by the supervisor; and
- Performs other duties as assigned by the supervisor.

## **5. ACHIEVEMENT EXPECTATIONS**

To effectively serve and meet the requirements of technical and administrative inputs to aquatic ecosystem and biodiversity issues and aquatic biology, aquatic biomonitoring activities under the Environment Division, MRCS.

## **6. SCOPE OF AUTHORITY**

- (a) **Supervision requirements:** The incumbent has no supervision mandate to the staff of the Environment Division, but is responsible for his/her outputs to be carried out in line with the Environment Division's requirements.
- (b) **Level of autonomy:** Has no decisions making, but mainly provides technical support to his/her respective activities under the Environment Programme.
- (c) **Level of problem solving required:** Problem solving can be complex and the incumbent must display initiative and creativity.
- (d) **Level and type of communications required:** Communications are wide, both within and outside of the organisation, and extensive written documentation is required of the position.

## **7. COMPETENCE REQUIREMENTS**

- (a) **Core Values:** Integrity, professionalism and respect for diversity.
- (b) **Core Competencies:** Communication, teamwork, planning and organising, accountability, creativity, client orientation, commitment to continuous learning, and technological awareness.

## **8. POST-SPECIFIC QUALIFICATIONS**

- MSc/MA or higher in aquatic science, biological science or natural science with a focus on ecology and biodiversity issues, especially in the areas of aquatic biology, biological monitoring of aquatic systems and biodiversity conservation or other related fields.
- At least 12 years relevant experience on aquatic ecosystems issue, especially in the areas of aquatic biology, biological monitoring of aquatic systems and biodiversity conservation related to aquatic ecosystems.
- Experience with and good knowledge of the Mekong riparian countries and the Mekong River Basin with a proven experience of working in an international environment.
- Knowledge/experience within development project planning, programming, execution, strategy formulation, project preparation and project management work including procurement of services and contracting. Experience in project management, including preparation of annual

work plans and budgets, and use of a logical framework for reporting, evaluating and monitoring.

- Experience working with government institutions and/or regional organizations in MRC member countries with a focus on institutional strengthening and capacity building activities.
- Experience in biological monitoring, aquatic ecology management and biodiversity conservation, Environmental Flows management and impacts of climate change on aquatic ecosystems for river basins is an advantage.
- Ability to work and co-operate in a multicultural and international environment.
- Proficiency in written and spoken English. Working knowledge of one or more riparian languages is desirable.

## 9. SIGNATURES

The incumbent: \_\_\_\_\_ (date)

Programme Coordinator: \_\_\_\_\_ (date)

### **i Brief information on remuneration**

The remuneration package, *subject to change*, includes (i) annual net base salary exempt from tax by Laos authorities, starting at US\$ 31,291.00 (M-12, step I); (ii) Monthly fluctuation and removable Devaluation Allowance (8.21% of basic salary for the month of August 2009); (iii) MRC's contribution to staff member's Provident Fund of 14% of basic salary upon completion of 3 years in service; (iv) Contribution of MRC to Health and Accident insurances (on shared basis with employee); (v) other entitlements and benefits such as dependency allowance, 6 weeks' annual vacation; sick leave, maternity leave etc.

Non-resident staff members receive an additional (i) 7% of basic salary for Post Adjustment allowance; (ii) 7% of basic salary for Hardship allowance; (iii) Rental subsidy of 40% of the rent rate up to maximum of US\$ 6,000 annual; (iv) Education Grant of 75% of max. Expense of US\$ 13,000; (v) Travel cost and Shipment expenses on assignment and upon separation; (vi) other entitlements and benefits such as Relocation Grant allowance, Home Leave Travel, Education Grant Travel, etc.

The duration of the assignment of MRC Riparian Professional Staff is up to maximum 6 years according to *1995 Mekong Agreement and Procedural Rules*.

THE MRCS RESERVES THE RIGHT TO APPOINT A CANDIDATE AT A LEVEL LOWER THAN THE ADVERTIZED LEVEL OF THE POST.