

6. Subjects of Training

The subject of training must be one which will contribute to the future development of the trainee's home country, as well as meeting the missions of the institutes listed in Article 5.

7. Selection of Trainee

The Governor, in consultation with the training institutions, shall select the trainees from among the candidates recommended by the each embassy and other cooperative organizations. Successful applicants will be notified by their home country's embassy in Japan or by the each organization. We request that the head of each cooperative organization gather the necessary documentation for the appropriate candidates and send it to Chiba Prefectural Government by the deadline. Individuals cannot directly send their applications to Chiba Prefecture. Necessary documentation consists of:

- (1) Application Form
- (2) Recommendation Form (Form 1)
- (3) Trainee Application Form (Form 2)
- (4) Trainee's Resume (Form 3)
- (5) Medical Report (Form 4)
- (6) Graduation Certificate
- (7) Certificate of Agreement (Form 5)

8. Expenses which are paid during this program by Chiba Prefecture

The Government of Chiba Prefecture shall pay the following expenses within its budget:

- (1) Round trip economy air ticket (To Japan and back to the participant's home country)
- (2) 25,000 Yen as expense for setting up
- (3) Living expenses:
 - ① A stipend of 129,000¥ per month will be given to cover living expenses. The participants shall pay all utility expenses (including electricity, gas, water, and so forth), food expenses, and telephone charges individually.
 - ② Rent for accommodations will be paid by the government. (Accommodations for each participant will be decided by Chiba Government.)
- (4) The participant takes out insurance policies (the national health insurance and the accident insurance for overseas travelers.) Insurance premiums shall be paid by Chiba Government.
- (5) Travel expenses for field trips within Japan.

- (6) Commuting allowance (between residence and training institution)
- (7) Other expenses decided on an individual basis.

9. Trainees obligations

- 1 Trainees are responsible to follow the schedule made by the training institution, as well as to observe the laws and ordinances.
- 2 In principle, trainees cannot leave Japan during the training period. Inviting others including family is not allowed.
- 3 Trainees cannot drive a car during the training period.
- 4 Trainees are required to submit a final report to the Governor.

10. Cancellation of training

Governor of Chiba Prefecture shall cancel the agreement of this training program for the reasons listed below:

- (1) When a trainee gets an expulsion order from a training institution.
- (2) When a trainee is recognized as being mentally or physically incapable of continuing the program.
- (3) When a trainee violates the Certificate of Agreement.
- (4) When a trainee violates the obligations listed in Article 9.
- (5) When a trainee seriously vitiates the dignity of the program and/or Chiba Prefecture.

11. Guarantor for trainees

Governor of Chiba Prefecture shall be a guarantor for the trainees in Japan.

12. Exemption from responsibility

Governor of Chiba Prefecture shall have exemption from responsibility when trainees harm others deliberately or as a result of their own serious error.

13. Others

The Governor shall provide other rules as necessary.

This Outline was put into effective as of January 23rd, 2004.

Application Form

In completing the Application Form, please note that all fields must be completed in English or in Japanese.

1	(1) Family Name (2) First Name (3) Middle Name
2	(1) Gender (2) Country of Nationality
3	(1) Date of Birth (DD/MM/YY) (2) Place of Birth
4	(1) Home address (2) Telephone/Fax/E-mail
5	(1) Workplace name (2) Address (3) Telephone/ Fax/ E-mail
6	Description of your work experiences (current or most recent work first) (Please include: name, location, purpose and activities of the organization, your title and dates of employment, and summary of your duties at each position.)
7	Experiences, if any, of living abroad (countries, time period, purposes)
8	Language ability (1) Native language (2) English 1. very fluent 2. business level 3. daily conversation level 4. greetings level (3) Japanese 1. very fluent 2. business level 3. daily conversation level 4. greetings level (4) Other languages

9	<p>Essay: Please describe the contents below.</p> <ol style="list-style-type: none">(1) Background and details of the technical training you desire(2) Comparison of the level of technical skills in your field between your country (and you personally), and that of Japan (Chiba Prefecture)(3) Your specific purpose and goals of training and how you wish to apply the acquired skills after returning to your country. <p>If in Japanese, approx. 3-5 pages of "400 character paper"; if in English, approx. 3 double-spaced A4 (21.5 X 28 cm)-sized paged.</p>
1 0	<p>Distinctions: List papers, dissertations, honors, awards and other recognitions you have received.</p>
1 1	<p>Character of applicant (To be filled in by someone other than the applicant or the applicant's guarantor or family member)</p>

Form1

Recommendation

Date

Akiko Domoto
Governor
Chiba Prefecture

Address:
Organization:
Representative:

The Following person fulfills the requirements set out in the Outline of Overseas Technical Trainee Acceptance Program of Chiba Prefecture, and therefore is recommended for the post of Technical Trainee.

Candidate's Name:
Date of Birth:
Current address: