



ศูนย์ส่งเสริมวิชาการและพัฒนาระบบงาน  
 วันที่ 13/06/2549  
 วันที่ 22/7/49  
 หน้า 01 จาก 2

เลขที่เอกสาร 14342  
 วันที่ 29 กรกฎาคม  
 300-14342-001-001-001  
 300-14342-001-001-001  
 หน่วยระบบ/ผู้รับผิดชอบงาน: 3.50  
 โทร.  โทร.  
 โทร.  โทร.  
 โทร.  โทร.

ที่ กษ 1400ท 8/6

27/ 1/179  
 30 N. 14342 ①

ด้วยสำนักเลขาธิการคณะกรรมการประสานงานกับองค์การอาหารและเกษตรแห่งประเทศไทย  
 และการเกษตรต่างประเทศ ได้มีบันทึกข้อความร่วมกับจาก FAORAP ในการจัดทำทะเบียนทำเนียบผู้เชี่ยวชาญสาขาต่างๆ  
 ด้านการเกษตร ประเภท ป่าไม้รวมถึงด้านอื่นๆ ที่เกี่ยวข้อง เพื่อให้ผู้สนใจที่จะปฏิบัติงานในฐานะผู้เชี่ยวชาญ ปฏิบัติงาน  
 ภายใต้โครงการต่างๆ ที่ FAO ดำเนินการ ทั้งโครงการในประเทศไทย และประเทศอื่นๆ สมควรเป็นผู้เชี่ยวชาญในสาขาต่างๆ  
 โดยกรอกแบบฟอร์ม Personal History Form เพื่อเป็นฐานข้อมูลในการจัดทำทะเบียนทำเนียบผู้เชี่ยวชาญ ดังรายละเอียด  
 ที่แนบมาพร้อมนี้ ทั้งนี้ ขอให้ผู้สนใจส่งแบบฟอร์มการสมัครไปยังสำนักเลขาธิการ ในโอกาสแรกด้วย

จึงเรียนมาเพื่อโปรดทราบและพิจารณาตามที่เห็นสมควรต่อไป

สำนักเลขาธิการคณะกรรมการประสานงาน  
 กับองค์การอาหารและเกษตรแห่งประเทศไทย  
 และการเกษตรต่างประเทศ

15 พฤษภาคม 2549

② เรียน กษ.

เพื่อโปรดแจ้งเวียนทาง Intranet ทราบ

โดยส่งกันไปพร้อม

*(Signature)*  
 (นายสม โทษ) หัวหน้าโครงการ  
 หัวหน้ากลุ่มส่งเสริมวิชาการ

สำนักงานปลัดกระทรวงเกษตรและสหกรณ์  
 กองการเกษตรต่างประเทศ

โทร. 0-2281-8611, 02 282 8144

โทรสาร 0-2281-6096

③ ขอ กษ. ดำเนินการเวียนเอกสาร  
 อินทราเน็ต

*(Signature)*

(นายสม โทษ) หัวหน้าโครงการ

ร.กษ.



联合国  
粮食及  
农业组织

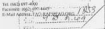
FOOD AND  
AGRICULTURE  
ORGANIZATION  
OF THE  
UNITED NATIONS

ORGANISATION  
DES NATIONS  
UNIES POUR  
L'ALIMENTATION  
ET L'AGRICULTURE

ORGANIZACION  
DE LAS NACIONES  
UNIDAS PARA  
LA AGRICULTURA  
Y LA ALIMENTACION

منظمة  
الاتحاد  
والزراعة  
للأمم  
المتحدة

Regional Office for Asia and the Pacific  
Mahavej Road, 10 Floor Asia Bld  
Bangkok 10200, Thailand



Our Ref.: PE/4/202

In reply please mention  
our subject code no.,  
and date of this letter

Your Ref.:

Dear Dr. Suthiporn,

- 3 MAR 2002

**Gathering Knowledge on National Expertise**

I am pleased to inform you that pursuant to the Reform Proposal proposed by the FAO Director-General, one of the key objectives of FAO's Field Programme is the capacity building to ensure the sustainability of the development projects and programmes implemented by the Organization under various funding arrangements.

In this connection the Director-General wishes to establish rosters of national experts on a country-by-country basis, in all areas under the Organization's technical mandate. This exercise is responsive to the Recommendation 14 of the Independent Evaluation of FAO's Decentralization with regard to "Experts on Call". The copy of Recommendation 14 is attached for your information.

As there have an on-going and increasing collaborative efforts between Thailand and FAO in the implementation of various activities through the technical assistance under TCP, GCP, Emergency Assistance and TeleFood projects, etc., FAO is looking for experts in the field of agriculture, fisheries, forestry and related areas to assist in execution of the project activities on a regular basis. The exercise could yield significant results both in terms of successful project's achievement and to improve national technical and managerial capacities. Local experts involved in such projects would gain valuable additional experience through collaboration with FAO specialists, i.e. project staff and the back-stopping experts from FAO headquarters

The initial stage of the arrangement is the establishment of the national rosters. After the concurrence of your Ministry, we will send you sufficient copies of FAO PH Form for distribution, inviting "expression of interest" to your colleagues. Essential qualifications should be university education in a technical field relevant to FAO's mandate; minimum two years of professional experience; computer skills; knowledge of at least one of the official languages of FAO. All CVs and PH Forms will be kept on file at the Personnel Unit, FAO Regional Office (RAF).

The qualifications and experience of the experts will be thoroughly reviewed by the technical services concerned and suitable national experts should then be considered on a priority basis for assignments in TCP, Trust Fund, UNDP or other projects implemented in Thailand or elsewhere, as appropriate.

.../2

Dr. Suthiporn Chirapada  
Deputy Permanent Secretary, and  
Secretary-General National FAO Committee  
Ministry of Agriculture and Cooperatives  
Rajdamnoen Nok Avenue  
Bangkok 10200

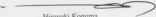
CC: Mrs. Daungthai Danvivattana, FARD  
Mr. Kasem Prasutsangchao

As we need to provide initial report on the Thai Government's reaction to this concept to the Decentralized Unit, FAO HQs by this Friday, 17 March I wish to seek your kind cooperation to treat this request on a priority basis.

I hope to receive you kind agreement to this matter and looking forward to receiving your positive response by 15 March 2006, if possible.

With kind regards,

Yours sincerely,



Hiroyuki Konuma  
Deputy Regional Representative  
FAO Regional Office for Asia and the Pacific



No. 0204/546

Ministry of Agriculture and Cooperatives  
Rajadamnern Nok Avenue,  
Bangkok 10200, Thailand.

14 March B.E. 2549 (2006)

Mr. Hiroyuki Konuma,  
Deputy Regional Representative,  
FAO Regional Office for Asia and the Pacific,  
Malirwan Mansion, 39 Ploea Attit Rd.,  
Bangkok 10200, Thailand.

Dear Mr. Konuma,

**Subject: Gathering Knowledge on National Expert**

Please refer to your letter Ref. PE 4/202 dated 3 March 2006, concerning the establishment of rosters of national experts on a country-by-country basis, in all areas under the FAO's technical mandate.

I am pleased to inform you that we concur with the proposed concept for the use of local expertise for technical response in the regions as recommended by the Independent Evaluation of FAO's Decentralization.

Please be assured of our full cooperation.

Yours sincerely,

*D. Chaisri*

(Mr. Subhopen Chaisri)  
Deputy Permanent Secretary  
Ministry of Agriculture and Cooperatives

PE 4/302

Office of Permanent Secretary  
Foreign Agricultural Relations Division  
Tel: (662) 2818620  
Fax: (662) 2816996

<b>RAPA REGISTRY</b>	
15 MAR 2006	
REFERRED TO:	FILE/DATE
DRR	DR 15/3
<i>Resister for action, please.</i>	
cc: A-36/RR; DRR van Nijmegen Nakata	
1) Use our... 2) Quote... 3) Attach... copy of your... 15	



联合国  
粮食及  
农业组织

FOOD AND  
AGRICULTURE  
ORGANIZATION  
OF THE  
UNITED NATIONS

ORGANISATION  
DES NATIONS  
UNIES POUR  
L'ALIMENTATION  
ET L'AGRICULTURE

ORGANIZACION  
DE LAS NACIONES  
UNIDAS PARA  
LA AGRICULTURA  
Y LA ALIMENTACION

منظمة  
الائتمدية  
والزراعة  
للأمم  
المتحدة

Regional Office for Asia and the Pacific  
Maliwan Mansion, 71 Ploa Aoi Rd  
Bangkok 10200, Thailand

Tel: (662) 671-4800  
Facsimile: (662) 671-4802  
E-Mail Address: [RAJ.RA@FAO.ORG](mailto:RAJ.RA@FAO.ORG)



Our Ref.: PE/4/202

In reply please mention  
our subject code ref.  
and date of this letter

Your Ref.:

Dear Dr. Suthiporn,

Gathering Knowledge on National Expertise

Reference is made to the above subject and the favourable response from MOAC expressed in the letter Ref. 0204/526 dated 14 March 2006.

I wish to sincerely thank the Ministry for the concurrence with the proposed concept for the use of local expertise for technical response in the region. I attach herewith 20 hard copies of the Personal History Forms (PHF) for your kind distribution to your colleagues who may interest to submit the "expression of interest". The form may also be downloaded from [http://www.fao.org/va/pro\\_en.htm](http://www.fao.org/va/pro_en.htm) for those who prefer to use an electronic forms.

Essential qualifications of interested persons should be university education in a technical field relevant to FAO's mandate; minimum two years of professional experiences; computer skills; knowledge of at least one of the official languages of FAO. The above mentioned FAO Website will provide public with more details and information.

I would also seek the Ministry' support for widely dissemination of this information to the other government's agencies and private sectors as appropriate. I would like to particularly encourage qualified persons, qualified women are also strongly encouraged to submit the "expression of interest" by sending the completed PH Form to

Mr. Tetsuji Nakata  
Personnel Officer, Personnel Unit  
FAO Regional Office for Asia and the Pacific  
Maliwan Mansion, Ploa Aoi Road  
Banglumpu, Bangkok 10200  
E-mail [Tetsuji.Nakata@fao.org](mailto:Tetsuji.Nakata@fao.org)

Dr. Suthiporn Chirapanda  
Deputy Permanent Secretary, and  
Secretary-General National FAO Committee  
Ministry of Agriculture and Cooperatives  
Rajdamnoon Nok Avenue  
Bangkok 10200

CC: Mrs. Daunghatai Danvivattana, FARD, MOAC  
Mr. Kasem Prasutsangchan, FARD, MOAC



**PERSONAL HISTORY FORM**

**INSTRUCTIONS:** Please answer each question clearly and completely. Read carefully and follow all directions. Pls. use tab key to move to next field. If you need more space, attach additional pages of the same size. Be sure to sign and date the form.

CANDIDATE TO  
AFFIX PHOTOGRAPH  
HERE

1. Family name: First name \_\_\_\_\_ Middle name \_\_\_\_\_ Maiden name \_\_\_\_\_

2. Present residence (specify city, province or state and country) \_\_\_\_\_ 3. Length of present residence \_\_\_\_\_ 4. Telephone \_\_\_\_\_

4. Mailing address \_\_\_\_\_ 5. Fax (if any) \_\_\_\_\_

5. Place of birth \_\_\_\_\_ 6. Date of birth (day, month, year) \_\_\_\_\_ 7. Present nationality(ies) \_\_\_\_\_ 10. E-mail (if any) \_\_\_\_\_

11. Sex  Male  Female 12. Marital Status  Single  Married  Divorced  Separated  Widow(er)

13. Language (List mother tongue first)  
YOU MAY BE TESTED IN THESE LANGUAGES

	READ				WRITE				SPEAK				14. For secretarial/clerical grades only, indicate speed in words per minute	
	Excellent	Good	Fair	Slight	Excellent	Good	Fair	Slight	Excellent	Good	Fair	Slight	Typing	Shorthand

15. Please indicate the language for correspondence  English  French  Spanish

16. Indicate your professional (working) fields of expertise from the following sectors and job titles

<input type="checkbox"/> Accounting/Audit/Financial Management	<input type="checkbox"/> Food security/Food aid	<input type="checkbox"/> Project analysis and evaluation
<input type="checkbox"/> Agricultural finance/Credit/Investment	<input type="checkbox"/> Forestry	<input type="checkbox"/> Publishing/Media/Writing/Public information
<input type="checkbox"/> Agricultural policy	<input type="checkbox"/> Horticulture	<input type="checkbox"/> Research and development
<input type="checkbox"/> Agriculture/Agroecology	<input type="checkbox"/> Human resources/Personnel management	<input type="checkbox"/> Rural development and agrarian reform
<input type="checkbox"/> Agro-industries/Post harvest systems	<input type="checkbox"/> Legal	<input type="checkbox"/> Secretary/Stenographer/Clerical
<input type="checkbox"/> Commodities and trade	<input type="checkbox"/> Librarian/Document systems	<input type="checkbox"/> Sociology
<input type="checkbox"/> Computer sciences/Information systems	<input type="checkbox"/> Livestock/Veterinary	<input type="checkbox"/> Soils sciences and land management
<input type="checkbox"/> Economics/Econometrics	<input type="checkbox"/> Management/Administrator/Conference	<input type="checkbox"/> Statistics
<input type="checkbox"/> Education/Extension/Training	<input type="checkbox"/> Marketing	<input type="checkbox"/> Translator/Interpreter/Verbatim reporter
<input type="checkbox"/> Engineering/Mechanization	<input type="checkbox"/> Medical	<input type="checkbox"/> Water resource management
<input type="checkbox"/> Environmental sciences	<input type="checkbox"/> Nutrition	<input type="checkbox"/> Women in development
<input type="checkbox"/> Farm management/Farming systems	<input type="checkbox"/> O&M/Institutions/Development management	<input type="checkbox"/> Other (specify below)
<input type="checkbox"/> Fisheries	<input type="checkbox"/> Plant Production and protection	

17. For what kind of work do you wish to be considered \_\_\_\_\_

18. Computer skills  Excellent  Good  Fair  Slight

Briefly indicate the computer packages that you normally use \_\_\_\_\_

19. If responding to a Vacancy Announcement, please quote the number \_\_\_\_\_  
Please submit one application for each Vacancy Announcement

**PLEASE NOTE THAT IN EVALUATING YOUR CANDIDATURE, FAO RESERVES THE RIGHT TO APPROACH YOUR PREVIOUS EMPLOYER(S) FOR REFERENCES. IT IS NOT OUR POLICY TO APPROACH YOUR PRESENT EMPLOYER AT THE EVALUATION STAGE UNLESS YOU EXPRESSLY AUTHORIZE THIS.**

HAVE YOU ANY OBJECTIONS TO OUR MAKING INQUIRIES OF YOUR PRESENT EMPLOYER?  Yes  No

**PLEASE NOTE, HOWEVER, THAT BEFORE MAKING AN OFFER OF EMPLOYMENT, FAO IS REQUIRED TO CONTACT BOTH YOUR PRESENT AND PREVIOUS EMPLOYERS.**

I certify that the statements made by me are true, complete and correct to the best of my knowledge and belief. I understand that any false statements or any required information that is withheld from this form may provide grounds for the withdrawal of any offer of appointment or dismissal if an appointment has been accepted.

Date \_\_\_\_\_ Signature \_\_\_\_\_

Your application for employment, if found useful to our overall programme, will be retained on our roster for a maximum period of 24 months



Dates From _____ To _____		Exact title of your post	Salary per annum (Excluding allowances)	
Name of supervisor		Duty station	Starting	
Name of employer		Type of business	Final	
Address of employer		Number and kind of employees supervised by you		
Telephone Fax (if any) E-mail (if any)		Reason for leaving, if applicable		

DESCRIPTION OF YOUR WORK


Dates From _____ To _____		Exact title of your post	Salary per annum (Excluding allowances)	
Name of supervisor		Duty station	Starting	
Name of employer		Type of business	Final	
Address of employer		Number and kind of employees supervised by you		
Telephone Fax (if any) E-mail (if any)		Reason for leaving, if applicable		

DESCRIPTION OF YOUR WORK


Dates From _____ To _____		Exact title of your post	Salary per annum (Excluding allowances)	
Name of supervisor		Duty station	Starting	
Name of employer		Type of business	Final	
Address of employer		Number and kind of employees supervised by you		
Telephone Fax (if any) E-mail (if any)		Reason for leaving, if applicable		

DESCRIPTION OF YOUR WORK


22. List membership in any professional societies and activities in civic, public or international affairs

23. List any significant publications you have written. PLEASE DO NOT ENCLOSE

24. Have you any dependants?

Yes

No

If answer is "Yes", give the following information

Name	Date of birth	Relationship	Name	Date of birth	Relationship

25. Have you taken up legal residence status in any country other than that of your nationality?

Yes

No

If answer is "Yes", which country?

26. Have you taken any legal steps towards changing your present nationality?

Yes

No

If answer is "Yes", explain fully

27. Are you currently working for an international organization?

Yes

No

If answer is "Yes", which organization?

28. Have you any relatives who are employed by a public international organization?

Yes

No

If answer is "Yes", give the following information

Name	Relationship	Organization

29. Employment by the Organizations may require assignment and travel to any area.

Have you any disabilities or reservations that may restrict your activities in this respect?

Yes

No

If answer is "Yes", explain fully

30. Would you accept short-term employment?

Yes

No

If answer is "Yes", indicate  1 to 3 months

3 to 6 months

6 to 12 months

31. May we refer this Personal History Form to another United Nations agency if appropriate?

Yes

No

32. Have you previously submitted an application for employment with an international organization?

Yes

No

33. Are you under any obligation to return/stay in the service of your government or other public sector employer in recognition of sponsored training or education?

Yes

No

34. Legal convictions (include all convictions other than those for minor violations of road traffic regulations)

Charge	Date	Where tried	Conviction

35. State any other relevant facts. Include information regarding any residence or prolonged travel abroad, giving dates, areas, purposes, etc. Also state any disability that might limit your field of work. Final appointment will be subject to a physical examination.